

BAHAR ENERGY OPERATING COMPANY
MONTHLY REPORT

April 2020

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EXECUTIVE SUMMARY: *Reported by the President*

A summary of activities during April 2020 are below:

a) Health Safety and Environment:

- April was again a positive HSE month for BEOC as there were no LTIs, TRIR remained at zero, and there were no reportable spills.
- BEOC Board has approved and released a BEOC Corona Virus Plan
 - To take necessary precautions for the prevention of potential employee infections from the coronavirus (COVID 19), the Representative Office of “Bahar Energy Operating Company Limited” in the Republic of Azerbaijan sent all non-critical employees on paid unplanned vacation from March 29th, 2020 until May 31st, 2020.
 - Only one BEOC employee has tested positive for the virus to date. He and his wife were relocated to a government facility for observation. He has since been released and no continued symptoms exist.
 - Due to “COVID-19,” epidemical virus Construction crews were evacuated from DNQYM.2 in Bahar field, and works were suspended.

b) Production:

- Oil production was 641 Bopd, similar to March 2020.
- Gas production was 19.7 MMcfd, which was slightly down by 0.2 MMcfd from March due to natural field decline.
- BEOC also delivered 0.016 MMcfd of Solution Gas to SOCAR while utilizing 3.1 MMcfd for fuel gas in Gum Deniz& Bahar operations. The increased gas utilization was the result of having to deliver gas to sales at higher pressure, which required additional compression.

c) Workovers:

- In Gum Deniz, six workovers and well service jobs were completed, of which five wells were successfully returned to production during the month.
- WO operations continue in the well#144 on PLT.48 at the “Bahar” field, and due to “COVID-19” the pandemic virus, WO operations were temporarily suspended in the well#169, PLT.168, Bahar field.

d) Construction:

- To prevent the threat of the spread of coronavirus, given the instructions and recommendations of the relevant Government Agencies, BEOC ordered all major repair and construction work, with the possible support of day-to-day operations temporarily stopped on the BH platforms.

e) Subsurface

- The work continues building geo and simulation models for main producing reservoirs in both GD and Bahar fields.
- Simulations are being prepared for the Gum Deniz waterflood pilot areas. Preliminary results indicate the potential to demonstrate waterflood performance in these discrete blocks. Operations and Construction teams have started pilot injection in Area “A” from GD PLTM 450 and in the central area in the horizon VIII from Platform 209a.

f) General Management

- BEOC continues to monitor the Corona Virus situation cautiously, and it is complying with all SOCAR and Ministry directives to ensure the safe workplace for all our employees and contractors.

I - HEALTH, SAFETY & ENVIRONMENT: *Reported by Nuslet Safarov Head of HSE Division*

a) Summary: HSE:

- 0 near-miss incident was recorded in April;
- TRIR is 0 by the end of April.

b) Monthly Safety statistics for April 2020

Month	LTI	Man Hours	TRIR	Incidents (FA,LTI,NM, PD,RT)	PTW
January	0	133831	0	0	94
February	0	118773	0	1	76
March	0	128686	0	0	54
April	0	93337	0	0	27
Total	0	474627	0	1	251

Legend:

- LTI: Lost Time Incident
- Man Hours: Total number of man-hours worked
- TRIR: Total Recordable Incident Rate(Number of Injuries and Occupational Illness X 200,000 / Employee hours worked)
- Near Miss: Near Miss Incidents number
- PTW: Permit to work

c) High-Level HSE Comments:

- No incident was recorded during this month.

d) HSE Activity

- HEALTH:

- Before commencing crew change operation for the offshore staff BEOC organized medical check-up to be confident about the health condition of workers.
- The HSE department has been taking preventive disinfecting actions in the BEOC buildings against potential Corona Virus infection.
- Installed 25 special dispensers for hand sanitizer regularly control and fulfill by HSE representatives at the BEOCL premises
- The body temperature of the workers coming to the workplaces have been measuring by a remote temperature meter at the "Gum-Deniz" island Checkpoint and the workers with high temperatures are sent to the medical facilities located in the residential area.
- 13 BEOC employees applied to the First Aid Room with non-work related diseases during the reported period. All of them were rendered corresponding examination and treatment.
- Duration of the paid unplanned vacation of the Representative Office employees were prolonged till 31 May 2020 (this date inclusive).
- 400 times drivers passed through daily medical examination before work commencement.

- SAFETY:

- 8 Safety inspections of BEOC sites and work performance were carried out.

- 25 STOP cards were collected from BEOC facilities/Workshops/Platforms. All issued Cards were registered, tracking is in progress.
- The HSE Audit of BEOC Permits to Work and associated certificates, verification, risk assessments, and other related documentation were monitored.
- The firefighting equipment monthly inspection was provided and reported. The firefighting water pump was tested at the Oil Process and Transportation field.

- ENVIRONMENT

- Environmental Statistics for Month/Annual

Month	Spills Number	Spill Volume	Comments
January	N/A	N/A	N/A
February	N/A	N/A	N/A
March	N/A	N/A	N/A
April	N/A	N/A	N/A
Total	0	0	0

- The waste segregation process was supervised by the HSE division.
- BEOC sewage water was disposed of through the Hovsan Sewage treatment plant.

e) Training and other activities:

- As a part of HSE assurance plan 2020 Safety Stand down Meetings were conducted at the BEOC worksites in the following themes:

“Bus driver responsibility during the pandemic period” for 14 employees.

“PTW procedure” for 2 employees

“First Aid technique for an injured person” for 10 employees,

The total participants were 26 workers.

II - PRODUCTION / OPERATIONS: *Reported by Dale McFadden*

a) Production year to date is shown below:

OIL and GAS Production 2020 Budget and Actual																		
Apr-20	Oil Shipped to sales Point Actual ton/day	One ton equal to barrel	Oil Shipped to sales Point Actual BOE	Oil Production Actual ton/day	Actual BOE for Oil	Oil Production Budget ton/day	Budget BOE for Oil (equal to barrel 7.4)	Gas Production Actual m3/day	Gas Production Actual scf/day	Gas Production BOE	Gas Delivery m3/day	Gas Delivery scf/day	Gas Delivery BOE	Gas Production Budget m3/day	Gas Production Budget scf/day	Budget BOE for Gas	Total Actual BOE	Total Budget BOE
January	93	7.41	686	94	693	109	807	503,369	17,776,476	2,963	493,553	17,429,824	2,905	580,000	20,482,700	3,685	3,656	4,491
February	85	7.47	634	86	644	109	807	520,695	18,388,344	3,065	510,541	18,029,755	3,005	616,000	21,754,040	3,913	3,709	4,720
March	86	7.47	640	86	645	110	814	563,562	19,902,192	3,317	552,572	19,514,080	3,252	617,000	21,789,355	3,920	3,962	4,734
Q1 Average	88	7.45	653	89	661	109	809	529,209	18,689,004	3,115	518,889	18,324,553	3,054	604,333	21,342,032	3,839	3,776	4,648
April				86		110	814	556,996	19,670,314	3,278	546,134	19,286,722	3,214	615,000	21,718,725	3,907	3,278	4,721
May																		
June																		
Q2 Average																		
July																		
August																		
September																		
Q3 Average																		
October																		
November																		
December																		
Q4 Average																		

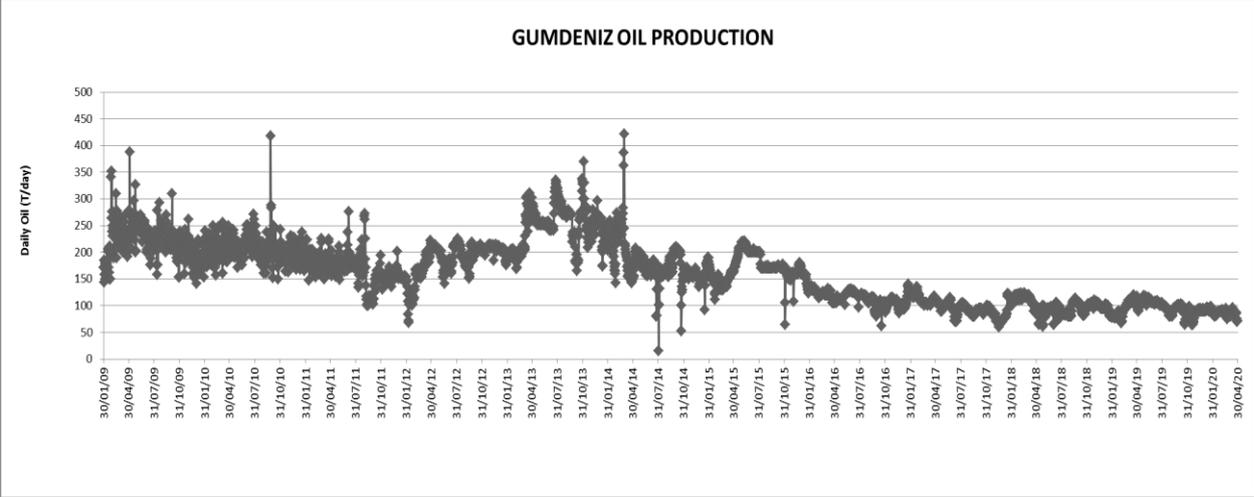
b) Production – Gum Deniz

- The production rate of the Gum-Deniz field averaged 86 tons/day;
- During the report covering period we have delivered 14 226 m3 of solution gas
- The volume of gas used by compressors on internal needs for oil refinery is 2,760,000 m3
- The chart below shows the reasons for oil production decrease:

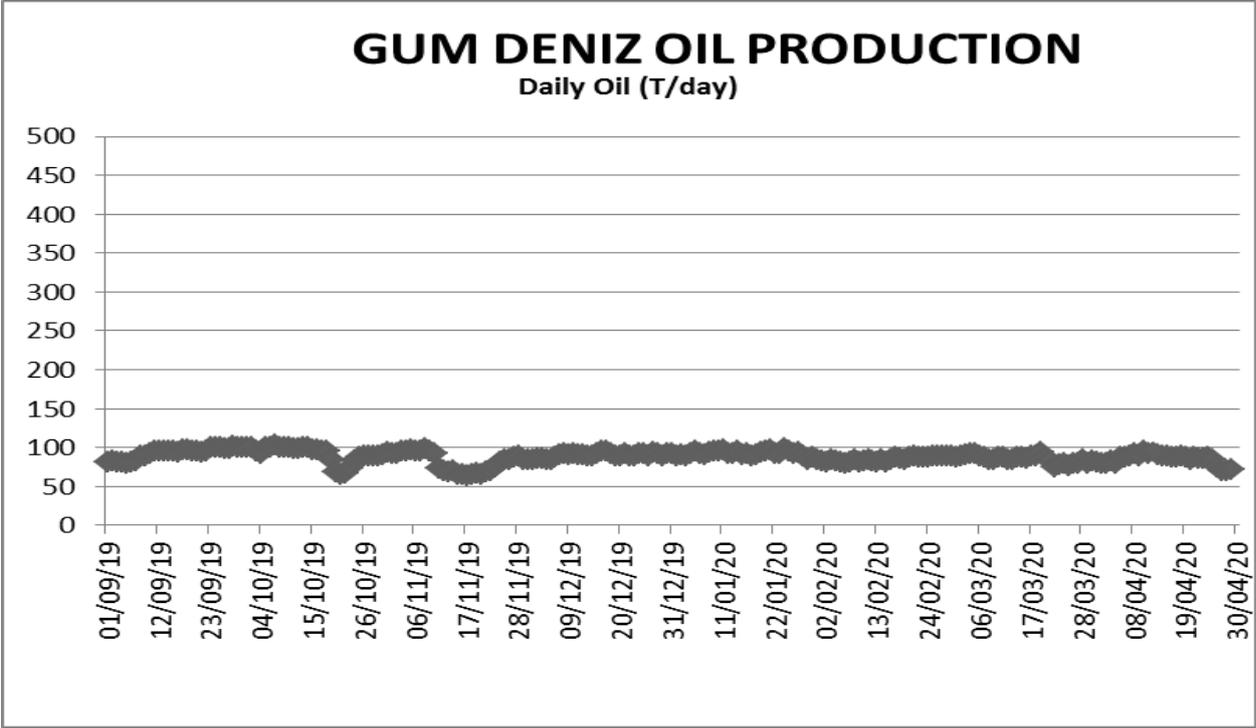
Oil Production Rate Differences Between March and April 2020																																	
Date / Well#	006	009	012	020	038	372	412	413	414	417	418	430	438	444	445	447	461	465	466	467	468	470	471	475	477	478	479	504	601	715	716	774	Total, m3
March 2020	1.8	2.2	0.0	1.2	3.2	15.2	4.4	4.8	8.2	5.1	5.3	0.0	0.1	1.5	13.4	3.8	0.0	5.2	1.6	1.3	2.2	2.0	2.9	7.0	4.2	2.3	6.5	1.9	1.5	10.4	4.0	1.4	124.5
April 2020	1.7	2.3	0.0	0.0	3.8	15.5	4.0	0.0	6.5	4.6	4.8	0.0	0.6	1.3	19.1	3.6	0.0	4.8	1.4	2.4	2.9	2.2	2.8	6.9	3.5	2.1	6.5	1.6	1.5	10.3	3.7	1.1	121.5
Difference																											-3.0						

- Water injection to GD-520 well continues.
- WO's in the well GD-444 were carried out, well was completed by GLV method.
- WO's in the well GD-372 were carried out, Schlumberger ESP was RIH, well was completed.
- WO's in the well GD-012 were carried out, well was completed by GLV method.

c) Year to Date Production: Gum Deniz



d) Oil Production for Last Six Months



e) Production – Bahar

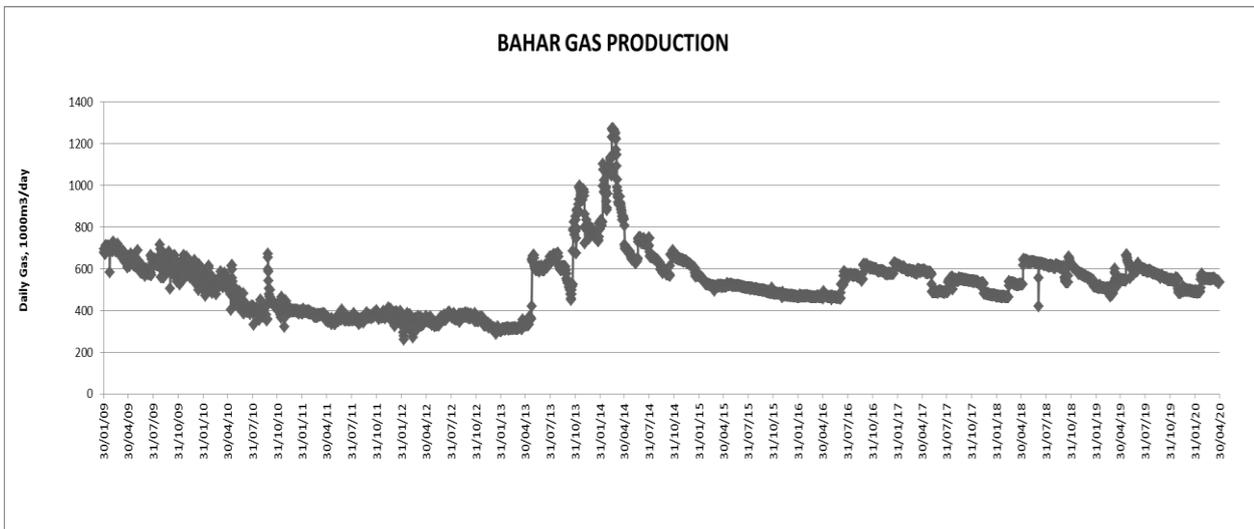
- Bahar daily gas delivery realized as an average of 556 996 m³/day.
- Gas delivery was 19.7 MMcf/d.

The chart below shows the reasons for gas delivery decrease:

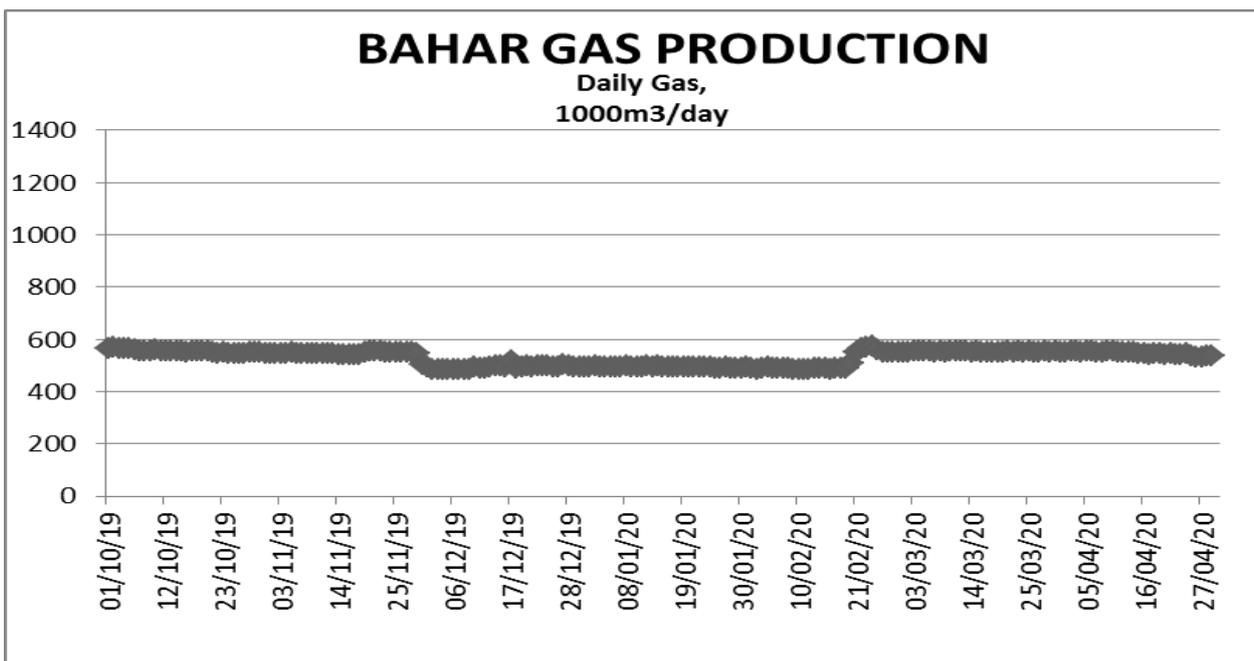
Gas Production Rate Differences Between March and April 2020											
Date / Well#	83	140	167	170	171	175	179	182	205	241	Total, m3
March 2020	37	51	76	125	44	77	75	0	25	51	561.0
April 2020	37	51	76	123	43	77	75	0	24	50	556.0
Difference											-5.0

- WO operations continue in the well#144 on PLT.48 at the "Bahar" field.
- Due to "COVID-19" the pandemic virus, WO operations were temporarily suspended in the well#169, PLT.168, Bahar field.
- Due to "COVID-19" the pandemic virus "Construction Department's" crews were evacuated from DNQYM.2 and PLT.48 in the Bahar field.

f) Year to Date Production: Bahar



g) Gas Production for Last Six Months:



h) Additional Production Works:

- Construction of “Closed Loop System” project stipulated to prevent pollution of the environment through the discharge of formation water from technological storage reservoirs located at Oil Processing Unit is ongoing by the Construction Department.
- Relocation of injection gas distribution system and installation of measuring point at well#5 located at the GD470 area in the Gum-Deniz field area is ongoing by the Construction Team.
- Line connection works of 20” production line considered between OGSU#1 of Compressor Stations, Gas Collection, Processing, and Delivery Unit and Oil Processing Unit are currently ongoing.
- In regard with the removal of Gas Distribution Point at causeway connected PLT450 “Construction Department” initiated installation of 3 ea of 2.5” gas lift lines from causeway connect PLT009 to PLT450 in Gum-Deniz Field, works are currently ongoing.
- The replacement of an old 8” gaslift line with processed water line along the entrance road by “Construction Department” is currently ongoing.
- Waiting for the construction crew to repair the leakage occurred on the underwater lines of well# 20 on PLT-20.
- Leakage occurred on 8” production line running from PLTs 409 & 412 of Gum-deniz field to the causeways, therefore wells #414,417,412,418 were shut. Waiting for repairs by “Construction Department”.

(April 2020)	
Name of the operation	Completed Operations
Hot Light Oil Operation in wells	6
Fluid level survey	92 (14 wells)
Sulfanol treatment in wells	-
Salinity measurement in wells	91
Soap stick application in gas wells	-

i) Transportation Division:

Auto-Transportation Field Report for April 2020								
Description	Number	Work hours	Moto hours	Repair Hours	Milage km	Amount of works carried out		
						Number of Vehicles/hourly	Number of Vehicles/monthly	Number of Vehicles/daily
TRF	31							
Pulling Units serving for WO	9	302.5	302.5	38				
Stationary Type Pump (V-12)	1	60	60					
Drawwork (QBQ-120)	2	161	161					
Mobile Boiler Truck (Consisting of two parts)	1	8	8	33				
Cement Trucks serving all BEOC Departments	11	480	115	55	41			
Water Tank Trucks of Autotransportation Workshop	3	344	40.5	17	2609			
Other vehicles of Autotransportation field	7	184	59.9	23	112.5			
Number of Trucks put back into service after a long term repair works								
Rented Heavy/Civil Plant trucks						3/50	4/months	6/7
Rented Light vehicles							16/months	

Logistic Report for Lifting Operations for April 2020			
01.04-30.04.			
Months	Orders	Weight (kg)	Hours
General	Total: 31	Total: 228000	Total: 81

Marine Transportation Report for April 2020

Marine Transportation Report for April 2020								
	DAYS	PASSENGER NO		TONNAGE	INCIDENT	REPAIR	SAILING	CANCELLATION
		OUTBOUND	INBOUND					
ULLUCHAY	14 days			414,620 kg	NO		TOTAL-34	TOTAL-14
MAGIC-1	12 days	108	121		NO			
XEZER-3	2 days			180,000 kg water	NO			
BMK	3 days (3 days stand by due to weather)				NO			
SLV-363	3 days			136,784 L diesel fuel	NO			

j) Power usage and charges chart:

POWER/ELECTRICITY COST by MONTHS 2020

ACTIVE ENERGY	Kwatt				
LOCATION	January	February	March	April	TOTAL
GumDeniz - Field	900,000	742,000	805,600	800,000	3,247,600
Compressor station 14	260,000	90,000	110,400	105,000	565,400
Compressor station 1	356,000	215,000	249,000	253,000	1,073,000
Compressor station 2	530,000	470,000	498,000	481,000	1,979,000
Automotization Industrial Processes	7,200	6,286	7,986	7,829	29,301
Electric workshop	7,500	6,500	10,980	9,032	34,012
Oil Process	80,000	66,000	84,560	79,500	310,060
5000 area	152,000	132,000	178,000	172,000	634,000
Gas Process	8,662	8,261	11,170	8,437	36,530
Workover	43,324	40,128	57,960	56,010	197,422
Offices	83,700	77,900	79,060	40,060	280,720
Transportation	42,032	38,900	48,700	46,750	176,382
Laboratory	23,015	21,130	23,230	20,685	88,060
Construction	12,102	10,400	15,493	18,350	56,345
Water supply	167	146	129	31	473
TOTAL -kW	2,505,702	1,924,651	2,180,268	2,097,684	8,708,305
0.076271187					
COST AZN total	191,113	146,795	166,292	159,993	664,193
REACTIVE ENERGY kVAR					
AZN/KVAR 0.00104					
kVAR	1,056,804	1,141,576	1,179,464	1,143,362	

k) Workovers:

Bahar WO's:

- BHR 144 – Resumed WO operation. Pulled Packer BHA. Cleaned wellbore down from 4245 m to 4323.87m. Performed GR/GRN Log. As per Subsurface Group suggestion, will set BP (MapSet packer) at 4284.6 m. Perforate w/86mm TCP at 4278 – 4281 m interval at Hor. IX.

Gum-Deniz WO's:

- GD 012 – Resumed WO operation. Packer set at 3378.61m with 13 tons compression WOP. Pulled tension up to 7 tons. PT the annulus up to 50atm / within 15 min, ok. RIH w/Inner String. POP.
- GD 477 – Pulled ESP Assy. Checked TD, OK. Additional perforated at 2422-2424m(2m),2418-2420m(2m),2415-2417m(2m),2410-2414m(4m),2406-2409m(3m) intervals w/86mm Casing gun. RIH w/New ESP Assy landed at 2013.39m. POP.

GUM-Deniz WS and Optimization:

- GD 372 – RIH w/New ESP Assy. Landed at 2140m. POP.
- GD 444 – POOH w/ the PS - observed through the hole on 2nd GLV/SPM. Cleaned the wellbore from sand and debris till PBTD at 2359.58m (2351m wireline depth - BP). RIH w/ the PS, 1747m. POP.
- GD 543 – Recovered equipment (tubings and packer) by releasing the production packer and POOH PS tubings. RIH w/ kill string. Secure the well.

- Monthly / Annual Workover Statistics

Month	Workover & Well Service Jobs completed	Number WO & WS Success
January	11	6
February	10	6
March	8	2
April	6	5
Total	35	19

- Summary of Workover Activity

Workover Operations			
Well	Operation	AFE #	Actual Cost
BHR 144	Recompletion	40-2-144-01-20	58M \$
GD 012	Recompletion	40-1-012-01-20	82M \$
GD 477	Recompletion	40-1-477-01-20	7M \$

- Summary of Well Service Activity

Workover Operations					
Well	Operation	AFE #	Actual Cost	AFE Amount	Difference
BHR 144	Recompletion	40-2-144-01-20	58M \$	256M \$	198M \$
GD 012	Recompletion	40-1-012-01-20	82M \$	32M \$	-50M \$
GD 477	Recompletion	40-1-477-01-20	7M \$	33M \$	26M \$

III – CONSTRUCTION: *Reported by Zaur Najafzade*

a) Report by Budget Line Item

- C1.1 – BH Plt No 9 WO UpGrade (B-129)

Under preparation process.

- **C1.2 – BH Plt No 136 WO UpGrades (B-135, B-137) ***
- **C1.3 – BH Plt 168 WO Upgrade (B-172, B-169, B-167) ***
- **C1.4 – GD causeway piling works ***
- **C1.5 – GD Plt 250 Upgrade (GD 392/250/521) ***
- **C1.6 – CS 2 fluid cooling system renovation***
- **C1.7 – CS 2 gas separator system renovation***
- **C1.8 – New 16” line (800m) from GNAS 1 to CS 2***
- **C1.9 – GD Plt 209 Upgrade of separator system deck area***
- **C1.10 – GNAS 2 Upgrade of separation system***
- **C1.11 – Replacing of GD PLT 9 substation # 13 (PQ-13) ***
- **C1.12 – Undersea pipeline (2km) for Water Disposal Project***
- **C1.13 - Construction of alternative Bahar Gas Transfer Line***

*** To prevent the threat of the spread of coronavirus, given the instructions and recommendations of the relevant Government Agencies and Company order all major repair and construction works and projects, with the possible support of day-to-day operations, are temporarily stopped on the BH platforms.**

b) Additional Works

- Construction works for connection the tank 4th line with a drainage system on the 2000m3 tank farm area.
- Fabrication of the GZU-3 new collector spools in the island construction fab shop.
- Demolition of 2SQ-50 Compressor Machine No. 12 base in CS# 14.
- Installation of the GD W12 gas and oil manifolds.
- Repair of the GD Plt 363, B-461 4" subsea production line.
- Line pipes upgrade works Compressor Machine No. 3 on the CS#14.
- Connecting the old gas lift pipeline along the dam to the water line at the entrance to the dam and near the “Halikarnas” restaurant and installing fire hoses on it, connecting the pump on the existing water line to the old gas lift line.
- Upgrade of the tank#4 pipe connection systems on the 2000m3 tank farm area in progress.
- Repair of the leakage on the 4" production line between the GD Plt's 9 and 2.
- Installation of the cable grooves on the GD causeway

IV – SUBSURFACE: *Reported by Ray Larijani*

Workover Programs prepared

- B-144 Run GR/NGL/CCL log between 4332-2500m intervals.
- GD-012 Lower inner tubing string by 500m to 1900m
- GD-012 Add 300 m to inner tubing string to depth 2200
- GD-471 Circulation to remove sand build up in well. Run 2000 m 7/8” tubing with gaslift valve in the well according to approved practices.
- GD-477 Perforate 2422-2424m, 2418-2420m, 2415-2417m, 2410-2414m, 2406-2409m. Run 2000m 7/8” tubing with ESP.
- GD-543 Recover packer and tubing string. RIH 200 m kill string. Secure well.

Wells logged/re-logged

B-144 NGL

Wells completed

- B-144 Recompletion. Expected gas rate is 70 Mm³/d. POOH tubing string. Cleaned. Actual cost 58M \$.
- GD-012 Well service. Actual cost 82M \$.
- GD-477 Completion. Perforated 2422-2424m, 2418-2420m, 2415-2417m, 2410-2414m, 2406-2409m. Well is under monitoring. The expected oil rate is 10 ton/d. RIH new ESP. Actual cost 7M \$. The injection is planned in 476 to support 477 offtake.
- GD-372 Well Service. ESP replaced. Actual cost 15.5 M \$.
- GD-444 Well Service. Cleaned. RIH PS and gas lift valves. Well is under monitoring. Actual cost 19.5M \$.
- GD-543 Equipment Recovery. Recover packer and tubing string. RIH w/kill string. Secure well. Actual cost 89M \$.

Note* Actual cost is taken from WO monthly reports and reported amount is for only the current month.

a) Cased-hole logging

Interpreted logs from GGI:

B-144 NGL

b) Geology

- Bahar FS-BX-BIX Geo-modeling is ongoing delayed to CoVID-19 outbreak
- B-144 potential perforation intervals identified according to the recent measured NGL log.

- GD-477 cross-section with offset wells analyzed identified potential hydrocarbon saturated intervals according to available INNK log.

c) Reservoir Engineering

- GD horizon VIII well by well history matching continues.
- GD-477 WID document prepared.
- WO Success file updated.
- Monthly Reports for SOCAR (Production, Delivery, Used, Production and Delivery Indicators, Well Fund).
- Updated Bahar and GD OFGM database.
- Updated Daily Production follow up file and Bahar general database.

d) Seismic

1. Bahar seismic horizon BVI interpretation is ongoing, delayed due to CoVID-19 outbreak.
- BVIII-BIX-BX fault system review in the central part of the production area based on the updated well data is ongoing.

e) Task Scheduler

No.	Tasks started	Start date	Provisional completion date	Completion date
	GD Field			
1	GD horizon VIII history matching	25 February 2020	31 May 2020	
2	BVIII-BIX-BX fault system review in the central part of production area based on the updated well data	1 March 2020	28 May 2020	
3	GD NKP Simulation and Forecast	30 June 2020	31 December 2020	
	Bahar Field			
1	Bahar FS-BX-BIX Geomodeling, Simulation & WO Candidates Forecast	12 May 2019	30 June 2020	
2	Bahar seismic horizon BVI interpretation	3 March 2020	20 May 2020	

V - FINANCE: *Reported by Rasul Gafarov*

a) On a Monthly Base:

- Completed the Mar-20 accounting cycle in accordance with the monthly schedule;
- According to JOA issued Mar-20 Monthly reports to Contractor Parties;
- According to JOA Apr - 20 Cash Calls distributed to Contractor Parties.
- Issued Mar-20 Additional Monthly reports to Contractor Parties;
- Issued and distributed Mar-20 Monthly departmental cost reports to Budget Holders / Department Managers;
- Issued and submitted Mar-20 monthly reports to government bodies, including but not limited;
- Prepared and submitted monthly Mar-20 Financial Highlights report to the Management.

b) On an Annual Base:

Continue preparation for 2019 Audit of below shown reports and actions:

- BEL Group Audit;
- BEOC Cost Recovery Report;
- BEOC Special Purpose Statement;
- BEL Profit Tax Return;

VI – LEGAL PROCESS AND HUMAN RESOURCES: *Reported by Ahmadiyya Musayev*

a) Legal, Compliance, Document Control & Translation issues

- Contract review and negotiation activities were continued advising on contract drafts and other contractual documents;
- Templates of the letters to request discounts were prepared (for government institutions and private company vendors);
- Draft Addendum to Carry Protocol was prepared, liaised and finalized;
- Cases of various vendors in terms of BEOC payment obligations and received payment requests were reviewed and reported to management;
- Work on residency/work permits and registration with the State Migration Service continued applying new SOCAR approved system of application;
- Certain incoming letters were addressed with necessary input and a draft letter was prepared for discussing discounts with vendors;
- Necessary internal orders were drafted/reviewed and commented;
- Rep Office's different structural units were provided with other necessary legal support, including in relation to certain issues arising from PSA and legislation;
- Document control function covering both internal and external correspondence, and maintenance of archive was performed;
- Verbal and written translations support was ensured.

b) Compliance

- Certain companies were checked as to the availability of sanctions or other forms of restrictions;

c) HR issues

- Communication was maintained with SOCAR Investments Department and SOCAR Upstream regarding COVID 19 issues, necessary internal orders were approved, then amended due to changes related with the pandemic, and staff members were informed accordingly about the ongoing approach of the company;
- Information was provide to SOCAR Upstream on all employees of the Rep Office with necessary details as ID numbers, home addresses, etc. Subsequently, Certificates of Work were prepared for all the employees, and then permission was inserted into e-gov to ensure uninterrupted travel of employees to their workplaces and back;
- Periodic information was supplied to SOCAR about the actions taken at the Rep Office with respect to self-isolation activities;
- Necessary amendments to expat and local employment contracts were made;
- Complaint applications of terminated employees were reviewed and responded;
- 6 employee contracts were terminated (due to expiration of term);
- Overall 241 HR related operations have been made through this month;

- 160 vacations and 20 bulletins have been written and entered to the HRB system;
- Scanning of employee personal files continued;
- Review and revisions of current job descriptions were ongoing;
- Review of employee personal files continued;
- Organization of mandatory training was carried on.

VII– ADMINISTRATION & SECURITY: *Reported by Elshad Hasanov*

Security: *Reported by Masud Shahmaliyev*

- 109 person and 87 vehicles entered to BEOC 89 area based on the request issued of one-time entrance permissions;
- Registration of inflow and outflow of materials, equipment, workers going to the premises via Access Control Point # 1 is monitored on a daily bases;
- Maintaining records in the logbook of 763 employees who left for Bahar (working per shift) and checking their availability at work during March;
- On 20,25,26 April 2020 deployment of employees (working on shifts) to Bahar field on vessels was accompanied by the Department's rescue diver personnel;
- Entry to the causeway is prohibited for vehicles weighing more than 3 tons as per the decision of the Company Management. Only in exceptional cases vehicles heavy than 3 tons are allowed on the causeways as per approval of the President.
- The letter has been sent to Karim Rzayev, the chief of "Etalon Security" LTD, in order to get the permission certificates for 6 employees and 13 special machines to be able to enter the "BEOCL" area, according to points of the contract;
- On 08.04.2020, the specialists of the department took part in the control of the transfer of 136784 liters of diesel fuel to the "Bahar" area;
- On 22.04.2020 at 22:10 FD and CF employees who are expert Mammadov Anar and life guarding diver Karayev Elkhan has observed fire on the dike way to the island. While controlling the 20" product way, which comes from "Qum-Deniz" area, at 22:15, they have observed 200m2 burning grass between 104th and 107th props. They have informed FD, CETS, and administration immediately. The fire has been extinguished by 22:35. The company did not have any damage.

VIII – PROCUREMENT & MATERIALS: *Reported by Margarita Rudkovskaya*

a) Procurement

- 12 MR & SR Received
- 6 PO's and SO's prepared in SUN System
- 0 MR's canceled/oh hold
- 0 MR & SR passed to CONTRACT/TENDER
- 6 MR's & SR's under sourcing stage

b) Tender and Contracts:

- **Tender Packs under RFI –2**
 - BEOCL 10169 Supply of Steel Materials
 - BEOCL 10171 Supply of Pipes
- **Tender Packs under evaluation – 2**
 - BEOCL 10165 CS 2 Gas Separator System Renovation
 - BEOCL 10170 Heavy Vehicle & Civil Plant Rental Services
- **RECOMMENDATION TO PROLONGATION & INCREASE VALUE OF CONTRACTS – 0**
- **NUMBER OF ACTIVE CONTRACTS**
 - OPS/WO/LOG - 95 (including 16 transportation services and 18 services contracts for empl.)
 - CONSTRUCTION - 19
 - HSE – 9
 - G&G - 9 (incl. 2 consultancy contracts & 2 contracts for payment purpose only)
 - ADMIN – 26 (incl. 7 service contracts for empl.)
 - HR –10(including 6 contracts with interns (free of charge)
 - ITC – 11
 - LEGAL – 16
 - PM –14 (incl. 3 contracts for payment purpose only)
 - FINANCE – 3
- **NUMBER OF ADDENDUMS / EXTENSION -15**

c) Warehouse and Materials

- 145,646.00 kg handled without incident
- WHS received 25 PO's, 84 line items for the amount of 299,280.32 AZN
- WHS issued 84 line items for the amount of 431,584.02 AZN
- 13 (thirteen) NCR's raised 8 (eight) NCR's was closed.
- Delayed Hanger 1 and 2 floor painting
- Delayed Video surveillance project
- Delayed Repair of roads in the territory PPY1
- Delayed Chemical storage
- Delayed installation Shelves Hangar 1, 3, 4
- Operations Monitor at the gas station is out of service.
- Fuel station received 136,784.00 Liter of Diesel
- Fuel station issued 144,091.00 Liters of Diesel
- Fuel balance at May 1, 2020, is 68,090.00 Liters
- Waiting building project from constriction department (Main office Building)

IX – IT: *Reported by Eldar Eyyubov*

- No disruption in the ICT department within April.
- 45 helpdesk requests were processed
- All empty cartridges were replaced
- Provided was remote access to the corporate network for necessary employees

- All systems are in normal operating mode
- All printers have been checked
- All servers checked and backed up.

-----**End of Report**-----